CARISMA SOLUTIONS
SERVICES MANAGEMENT



National Disability Insurance Scheme (NDIS) Related Services Training 2024

Module 6
NDIS Support Category 1 - Assistance with Daily Life

Carisma Solutions confidential.

CARISMA SOLUTIONS
SERVICES MANAGEMENT

Module 6: NDIS Support Category 1 - Assistance with Daily Life

Objectives:

1. Understand the scope of support under "Assistance with Daily Life."
2. Learn processes for handling and processing claims for various support activities (Personal Activities, Household Tasks, Meal Preparation).
3. Identify and apply key price limits based on time of day, day of the week, and region.
4. Understand high-intensity support claim processes and intensity levels.
5. Be familiar with claimable codes for Supported Independent Living (SIL) and Disability-Related Health Supports.
6. Learn to check, process, or hold claims based on NDIS policies and supporting documentation.



Carisma Solutions confidential.

CARISMA SOLUTIONS
SERVICES MANAGEMENT

Topics Covered

6.1 Overview of “Assistance with Daily Life”

6.2 Daily Personal Activities

6.3 Assistance in Household Tasks

6.4 Assistance in Preparation and Delivery of Meals

6.5 Assistance with Personal Domestic Activities

6.6 High Intensity Daily Personal Activities

6.7 Assistance with Daily Life Tasks in a Group or Shared Living Agreement

6.8 Disability Health Related Supports

6.9 General Guidelines for Processing Claims

6.1 Overview of “Assistance with Daily Life”

Definition: Assisting with or supervising personal tasks to enable the participant to live as autonomously as possible.

Environment: Support provided in a range of environments including participants' homes.





CARISMA SOLUTIONS
SERVICES MANAGEMENT

6.2 Daily Personal Activities

Scope: Assistance or supervision of personal tasks delivered to individual participants.

Claim Categories:

- *Direct Support (STAND)*
- *Non-Face-to-Face Support (NF2F)*
- *Provider Travel (TRAN for time, STAND for non-labour costs)*
- *Short Notice Cancellations (CANC)*

Price Limits Considerations:

- *Time of day (Daytime, Evening, Night)*
- *Day of the week (Weekday, Saturday, Sunday)*
- *Public Holiday*
- *Temporary Transformation Payment (TTP)*
- *Regions (National, remote, or very remote)*

6.2 Daily Personal Activities

Description	Quantity	Unit Price	GST	Amount AUD
Assistance with Self-Care Activities - Standard - Weekday Daytime 01_011_0107_1_1 Dates: 6.02.2023 - 10.02.2023 Time:0700 - 2000	65.00	62.17	GST Free	4,041.05
Assistance with Self-Care Activities - Standard - Weekday Evening 01_015_0107_1_1 / Dates: 6.02.2023 - 10.02.2023 Time: 2000 - 2300	15.00	68.50	GST Free	1,027.50
Assistance with Self-Care Activities - Standard - Weekday Night 01_002_0107_1_1 Dates: 6.02.2023 - 10.02.2023 Time: 2300 - 0700	40.00	69.77	GST Free	2,790.80
Assistance with Self-Care Activities - Standard - Saturday 01_013_0107_1_1 Dates: 11.02.2023 Time:00h00 - 2400	24.00	87.51	GST Free	2,100.24
Assistance with Self-Care Activities - Standard - Sunday 01_014_0107_1_1 Dates: 12.02.2023 Time:00h00 - 2400	24.00	112.85	GST Free	2,708.40

6.3 Assistance with Household Tasks



Scope: Enabling participants to maintain their home environment, including essential household tasks.



Claim Categories: STAND, NF2F, TRAN, CANC, non-labour costs.

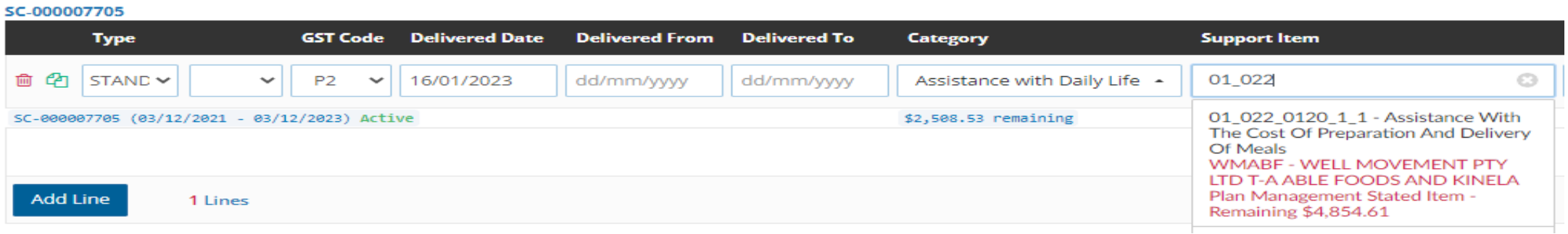
Item Number	Item Name and Notes	Unit	National	Remote	Very Remote
01_019_0120_1_1	House or Yard Maintenance • Performing essential house and/or yard activities that the participant is not able to undertake.	Hour	$50.87	$71.22	$76.31
01_020_0120_1_1	House Cleaning And Other Household Activities • Performing essential house cleaning activities that the participant is not able to undertake.	Hour	$51.81	$72.53	$77.71

6.4 Assistance with Preparation and Delivery of Meals

Scope: Assistance with Meal Preparation and Delivery

Claim Categories: Cost of ingredients is not covered by NDIS (co-pay model: 70% covered, 30% co-pay).

Ensure the participant has stated item code (01_022_0120_1_1) before proceeding with meal codes (01_023_0120_1_1).



Item Number	Item Name and Notes	Unit	National	Remote	Very Remote
01_023_0120_1_1	Assistance with the cost of the preparation and delivery of meals	Each	$1.00	$1.00	$1.00

6.5 Assistance with Personal Domestic Activities

Scope: Assisting participants to maintain their home environment or develop the skills to do so.

Claim Categories: STAND, NF2F, TRAN, CANC, non-labour costs.

Item Number	Item Name and Notes	Unit	National	Remote	Very Remote
01_004_0107_1_1	Assistance with Personal Domestic Activities	Hour	$52.73	$73.82	$79.09

6.6 High Intensity Daily Personal Activities

Scope: For participants requiring specialised health-related support: **Level 1 (Standard); Level 2 (High Intensity); Level 3 (Very High Intensity)**

Claim Categories: STAND, NF2F, TRAN, CANC, non-labour costs.

Price Limit Considerations:

1. Time of Day
2. Day of the Week
3. Temporary Transformation Payment (TTP)
4. Public Holiday
5. Regions (National, Remote, Very Remote)

Item Number	Item Name and Notes	Unit	National	Remote	Very Remote
01_401_0104_1_1	Assistance With Self-Care Activities - High Intensity - Weekday Evening	Hour	$74.14	$103.80	$111.21
01_401_0104_1_1_T	Assistance With Self-Care Activities - High Intensity - Weekday Evening - TTP	Hour	$76.20	$106.68	$114.30
01_405_0104_1_1	Assistance With Self-Care Activities - High Intensity - Weekday Night	Hour	$75.51	$105.71	$113.27
01_405_0104_1_1_T	Assistance With Self-Care Activities - High Intensity - Weekday Night - TTP	Hour	$77.60	$108.64	$116.40
01_402_0104_1_1	Assistance With Self-Care Activities - High Intensity - Saturday	Hour	$94.71	$132.59	$142.07

6.7 Assistance with Daily Life Tasks in a Group or Shared Living Agreement

Supported Independent Living (SIL):

- *Focus on developing skills for autonomy in a shared living environment.*
- ***Weekly Claim**: STAND, CANC for irregular SIL supports.*

Hourly Claim: Includes price adjustments based on time of day, day of the week, public holiday, and high intensity support

6.7.1 Supported Independent Living - Weekly

- Supports that will be provided within the funded **weekly amount** for both shared and individual supports (total amount funded divided by the number of weeks the support is to be provided).
- Includes all planned supports within a typical week in the shared living environment that is agreed upon via a typical schedule of supports.
- No separate price guide for weekdays, weekends or public holidays.
- Service agreement between the participant and the provider.
- Claim can be made under (Weekly) : STAND, CANC, claiming for irregular SIL supports.

Item Number	Item Name and Notes	Unit	National	Remote	Very Remote
01_821_0115_1_1	Assistance in Supported Independent Living - Weekly	Week	As stated in the participant's plan or otherwise agreed in writing with the NDIA.		

Carisma Solutions confidential. Please do not distribute.

6.7.2 Support Independent Living – Hourly

- Different price limits depending on:
  - Time of the day.
  - Day of the week.
  - Public Holiday.
  - Regions (National, remote or very remote).
  - High intensity support.
  - Night-time sleepover support.
- Claim can be made under: STAND. NF2F, TRAN, CANC, non-labour costs, claiming for irregular SIL supports.

01_804_0115_1_1	Assistance in Supported Independent Living - Standard - Saturday	Hour	$87.51	$122.51	$131.27
01_805_0115_1_1	Assistance in Supported Independent Living - Standard - Sunday	Hour	$112.85	$157.99	$169.28
01_806_0115_1_1	Assistance in Supported Independent Living - Standard - Public Holiday	Hour	$138.20	$193.48	$207.30
01_811_0115_1_1	Assistance in Supported Independent Living - High Intensity - Weekday Daytime	Hour	$67.28	$94.19	$100.92
01_812_0115_1_1	Assistance in Supported Independent Living - High Intensity - Weekday Evening	Hour	$74.14	$103.80	$111.21
01_813_0115_1_1	Assistance in Supported Independent Living - High Intensity - Weekday Night	Hour	$75.51	$105.71	$113.27

Carisma Solutions confidential. Please do not distribute.
Carisma Solutions confidential.

6.8 Disability Health Related Supports

1. **Scope**: Nursing care related to the participant's disability needs, not covered by the health system.
    - ***Types of Nurses***: *Enrolled Nurse, Registered Nurse Level 1, Clinical Nurse Level 2, Clinical Nurse Consultant Level 3, Nurse Practitioner.*
2. **Claim Categories**: STAND, NF2F, TRAN, CANC, non-labour costs (01_799_0114_1_1), NDIA requested reports.
3. **Price Limits Considerations**: Same factors as other high-intensity supports.

6.9 General Guidelines for Processing Claims

Duplication Avoidance: Same date, same code, same quantity, and same rate entries should be avoided to prevent rejection.

On-Hold Scenarios: Invoices with missing or inconsistent data (e.g., missing stated item codes, invalid client details) should be placed on hold and queried.

Additional Charges: Credit card surcharges, gap fees, and late payment fees should not be processed.

Carisma Solutions confidential.

CARISMA SOLUTIONS
SERVICES MANAGEMENT

Conclusion

This training module is structured to provide a clear understanding of the various activities and claims processing requirements under NDIS Support Category 1, ensuring that team members can handle claims effectively while adhering to compliance standards.

Carisma Solutions confidential.

CARISMA SOLUTIONS
SERVICES MANAGEMENT

Proprietary Information Disclaimer

"All information" contained herein, including but not limited to intellectual property, trade secrets and proprietary methodologies, process, solutions, models are confidential and proprietary to Carisma Solutions Pvt Ltd., www.carisma-solutions.com.au

It is intended solely for the use of the individual or entity to whom it is addressed or presented, for the purpose of review, consideration and evaluation only.

Recipients are strictly prohibited from disclosing, reproducing, or distributing this or any part of this document to any third party without prior express written consent from Carisma Solutions Pvt Ltd.

If you have received this proposal/ Presentation / Document / File in error, please notify us immediately and delete the same.

For Carisma Solutions Pvt Ltd.,
Director - director@carisma-solutions.com.au

CARISMA SOLUTIONS

Partner of choice for Financial Solutions
across Australia since 2006

Carisma Solutions confidential. Please do not distribute.