NDIS GUIDELINES – Part 3



CARISMA SOLUTIONS

IMPORTANT NOTE

The rates mentioned in the screen shots are for the year 2022-2023 (July 1, 2022 to June 30, 2023)

The NDIS revises the rate every year.

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NIGHT-TIME SLEEPOVER SUPPORT

- Provides participant assistance with, or supervision of, personal tasks of daily life (01 – support category).
- Commences before midnight and finishes after midnight of that day - 8 hours or more support (10 pm – 6 am).
- Includes up to 2 hours of active support provided to the participant for the duration of the period.
- Providers may claim for the third or additional hour at Saturday rates on weekdays, or at applicable rates on other days (Saturday, Sunday or Public Holidays).

01_010_0107_1_1 - Assistance With Self-Care Activities - Night-Time Sleepover - 02/01/2023 (18:00)	1.00	262.16	GST Free	262.16
01_013_0107_1_1 - Assistance With Self-Care Activities - Standard - Saturday 02-03/01/2023 - 4 hours Active Overnight - 2 hour Billable at Saturday rate	2.00	87.51	GST Free	175.02

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NIGHT-TIME SLEEPOVER SUPPORT – CONTINUATION….

- Caregiver can sleep when not required to provide support.
- Delivered on Weekday, Saturday, Sunday or Public holiday.
- Qty is taken as 1 for the entire duration of the support period for single service date.
  - ✓ Here the Qty and rate are mentioned as per hourly, which is incorrect and should be 0.5@262.16 (4/8)

Date	Support	Quantity	Rate	Tax	Total
02-08-2023	01_010_0107_1_1 - Assistance With Self-Care Activities - Night-Time Sleepover	4	$ 32.77	GST Free	131.08

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SUPPORT TIMINGS

- Weekday Support
  - ✓Monday, Tuesday, Wednesday, Thursday and Friday.
  - ✓Weekday daytime support – 6 AM to 8 PM.
  - ✓Weekday evening support – 8 PM to 12 midnight.
  - ✓Weekday night support - Commences at or before midnight on a weekday and finishes after midnight on that weekday, or commences before 6:00 am on a weekday and finishes on that weekday.
- Saturday Support.
- Sunday Support.
- Public Holiday Support.

v When a particular support crosses a shift boundary and the same support worker delivers the entire support, the higher of the relevant price limits applies to the entire support.

Description	Quantity	Unit Price	GST	Amount AUD
Assistance with Self-Care Activities - Standard - Weekday Daytime 01_011_0107_1_1 Dates: 6.02.2023 - 10.02.2023 Time:0700 - 2000	65.00	62.17	GST Free	4,041.05
Assistance with Self-Care Activities - Standard - Weekday Evening 01_015_0107_1_1 / Dates: 6.02.2023 - 10.02.2023 Time: 2000 - 2300	15.00	68.50	GST Free	1,027.50
Assistance with Self-Care Activities - Standard - Weekday Night 01_002_0107_1_1 Dates: 6.02.2023 - 10.02.2023 Time: 2300 - 0700	40.00	69.77	GST Free	2,790.80
Assistance with Self-Care Activities - Standard - Saturday 01_013_0107_1_1 Dates: 11.02.2023 Time:00h00 - 2400	24.00	87.51	GST Free	2,100.24
Assistance with Self-Care Activities - Standard - Sunday 01_014_0107_1_1 Dates: 12.02.2023 Time:00h00 - 2400	24.00	112.85	GST Free	2,708.40

Date	Support Item	Quantity	Rate	Tax	Amount
18-02-2023	01_014_0107_1_1 - Assistance With Self-Care Activities (23:30 - 00:45) Sun	1.25	$ 112.85	GST Free	$ 141.06
16-02-2023	Assistance With Self-Care Activities (4:00 PM to 9:00 PM)	5	$ 68.5	GST Free	$ 342.5

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SUPPORT TIMINGS – NURSING SUPPORTS

- Weekday Daytime Support.
  - ✓Commences before 12.00 noon on a Weekday and finishes on the same day.
- Weekday Evening Support.
  - ✓Commences not earlier than 12.00 noon on a Weekday and finishes after 6.00 pm on the same day.
- Weekday Night Support.
  - ✓Commences on or after 6.00 pm on a Weekday and finishes before 7.30 am on the following day.

v No night-time support item for nurses.

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PROVIDER TRAVEL

- The activities are part of delivering a specific disability support item to that participant.
- The support is delivered directly (face-to-face) to the participant.

- Provider Travel – Labour Costs (Time).
- Provider Travel – Non-Labour Costs.

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PROVIDER TRAVEL – LABOUR COST (TIME)

- Support workers travelling for providing Core and Capacity building supports.
- Same hourly rate as the primary support or less.
- Max amount of travel time – 30 min (MMM1-3) and 60 min (MMM4-5) areas.
- Support provided for more than 1 participant – apportion all of the travel time between the participants.

Appointment Date: 18 Jan 2023

Code	Item	Type	Unit Price	Quantity	Tax	Total Price
15_055_0128_1_3	15_055_0128_1_3 Followup NDIS Mobile Physiotherapy Intervention	Service	$193.99	1		$193.99
15_055_0128_1_3	NDIS Mobile Physiotherapy Travel (15 Minutes)	Service	$48.50	1		$48.50

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PROVIDER TRAVEL – NON-LABOUR COSTS

- Costs associated with travel when support workers travel for providing Core and Capacity building supports.
- ***Road tolls, parking fees and running cost of vehicle (petrol).***
- For a vehicle owned by the provider or the worker, up to $0.97 a kilometre.
- For other forms of transport or associated costs, such as road tolls, parking, public transport fares, up to the full amount.

Item	Description	Quantity	Unit Price	GST	Amount AUD
JN Speech Pathology	Speech Pathology Service provided byJenny Ngo 15_622_0128_1_3 on 16 Feb 2023	1.00	193.99	GST Free	193.99
JN Travel	Travel to client by Jenny Ngo 15_622_0128_1_3 on 16 Feb 2023	40.00	3.2332	GST Free	129.33
JN KM	Jenny Ngo to client (KLM Travel) on 16 Feb 2023	18.40	0.85	GST Free	15.64
				Subtotal	338.96

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ACTIVITY BASED TRANSPORT - SOCIAL, ECONOMIC AND COMMUNITY PARTICIPATION SUPPORTS

- Providers at the request of a participant, transport a participant to, or from, or as part of, a community participation support.
- Support workers time spent in accompanying during transport can be billed at the hourly agreed rate for the relevant support.
- Entitled to bill for non-labour costs also.
  - ✓For a vehicle that is **NOT modified for accessibility**, up to $0.97 a kilometre.
  - ✓For a vehicle that is **modified for accessibility** or a bus, up to $2.76 a kilometre.
  - ✓Road tolls, parking, and public transport fares, up to the full amount.

04_590_0125_6_1

Description	Quantity	Unit Price	GST	Amount AUD
04_102_0125_6_1 - Access Community Social and Rec Activ - Standard - Public Holiday - 02/01/2023 (00:00)	2.00	138.20	GST Free	276.40
04_590_0125_6_1 - Activity Based Transport (Trav/Trans) - 02/01/2023	21.00	0.97	GST Free	20.37

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ACTIVITY BASED TRANSPORT – CAPACITY BUILDING SUPPORTS

- Providers of the following capacity building support items are also, with the agreement of a participant, permitted to claim for Activity Based Transport when delivering those supports.

- ✓Finding and keeping a job (10) .
- ✓Improved Learning (13)
- ✓Improved living arrangements (08)
- ✓Increased Social and Community Participation (09)
- ✓Support Coordination (07)
- ✓Improved Relationships (11)

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REGIONAL, REMOTE AND VERY REMOTE AREAS

- Different pricing arrangements can apply depending on whether a support is delivered in a regional remote or very remote area.
- Classification - Modified Monash Model (MMM).
- 40% higher - remote areas, 50% higher - Very remote areas.

Support Item Number	Support Item Name									
15_056_0128_1_3	**Assessment Recommendation Therapy or Training - Other Professional**	$193.99	$193.99	$193.99	$193.99	$193.99	$193.99	$193.99	$193.99	$271.59	$290.99

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TYPES OF SERVICES

- Direct Service – Face-to-Face support (STAND).
- Indirect Service – Non-Face-to-Face support (NF2F).
  - ✓Activities should be part of delivering a specific disability support item to the participant.
  - ✓Clinical notes, liaison with others etc.
- Telehealth Service (THLT).
- NDIA requested reports (REPW).
  - ✓Claim against the relevant support item.
  - ✓Service agreement between the participant and the provider should contain this clause.
- Group-based support.
  - NDIS price guidelines available for group-based supports.
  - The price limit for each participant – the applicable price limit divided by the number of participants in the group.
- ❖Short notice cancellation/No show/Did not attend (CANC).
  - ✓The provider can claim 100% of the support fee against the relevant support item.
  - ✓Service agreement between the participant and the provider should contain this clause.

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CLAIMING FOR MORE THAN 1 SUPPORT WORKER/PARTICIPANT

- Sometimes a participant requires assistance from more than one worker or therapist at the same time.
- In these cases, the provider is entitled to bill for the time spent providing the support by all workers and therapists involved in delivering the support.
- If a support item is delivered to a group of participants, then the price limit for each participant is the price limit set out in the price guide divided by the number of participants in the group.
- Providers should make a claim for each participant using the relevant support item.
- Each claim should be for the total time of the support but is subject to the lower price limit as set out in the price guide.

Date	NDIS line item	Description	Unit	Qty	Unit price	Line total
21/02/2023	01_015_0107_1_1	Assistance With Self-Care Activities - Standard - Weekday Evening – at 1:2 ratio	Hourly	5.75	$68.50	$196.94
22/02/2023	01_015_0107_1_1	Assistance With Self-Care Activities - Standard - Weekday Evening – at 1:2 ratio	Hourly	3.5	$68.50	$119.88

#	Reference	Claim	GST Code	Service	Delivered Date	Delivered From	Delivered To	Quantity	Hours	Rate	Total
1.	DS-001340008	STAND	P2	01_015_0107_1_1 - Assistance With Self-Care Activities - Standard - Weekday Evening		21 Feb 2023	22 Feb 2023	9.25		34.25	**$316.81**
2.	DS-001340009	STAND	P2	04_590_0125_6_1 - Activity Based Transport		21 Feb 2023	22 Feb 2023	12.00		0.5	**$6.00**

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CLAIMING FOR MORE THAN 1 SUPPORT WORKER/PARTICIPANT

- Due to the intensive needs of the participant more than 1 support worker may provide services at the same time.

Item ID	Description		Units	Unit price ($) *including tax*	Tax	Amount ($) *including tax*
01_002_0107_1_1	"Weekday Night - Assistance With Self-Care Activities - Standard Assisting with, and/or supervising, personal tasks of daily life to develop the skills of the participant to live as autonomously as possible." - 06/03/2023	Hour	8	69.77	FRE	558.16
01_011_0107_1_1	"Weekday Daytime - Assistance With Self-Care Activities - Standard Assisting with, and/or supervising, personal tasks of daily life to develop skills of the participant to live as autonomously as possible. 2:1 support is included in this shift due to the participant's intensive needs" - 06/03/2023	Hour	19.83	62.17	FRE	1,232.83

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